

**WINDEMERE TOWNSHIP  
REGULAR BOARD MEETING - OCTOBER 8, 2020**

Attendance: Ron Mossberg, John Wesely (via Zoom), Heidi Kroening, Mark Dunaski, Mike Buetow, Rhonda Young Absent: Scott Danelski and Dennis Genereau

Zoom attendance: John Wesely, Paul Horgen, Dave Arneson, Eileen Quittem, Jason Haukland, Ron Buetow, Member, and 651-777-1649

Meeting called to order by Chairman John Wesely at 6:30 p.m.

**CLERK’S REPORT:**

Clerks report discussed. Motion by Wesely to approve clerk’s September 2020 report as submitted, Second by Heidi Kroening.

Roll Call Vote Taken: Wesely – Aye, Kroening – Aye, Dunaski – Aye, Motion Passed 3-0.

**TREASURER’S REPORT:**

Mossberg review of September financial report. Noted receipt \$42,275 for CARES Act for COVID funding from state. Some discussion regarding CARES Act funding (when it needs to be used by or returned to State). Mossberg also wanted to make Board aware that this a special payroll month (5 weeks) and discussed upcoming budget season. Discussion on moving US Bank funds which are maturing by 10/30 to FNB of ML.

Motion by Kroening to approve treasurer’s report and to move funds from US Bank to FNB of ML; Dunaski Second; Wesely abstain from vote.

Roll Call Vote Taken: Wesely – Abstain, Kroening – Aye, Dunaski – Aye, Motion Passed 2-0.

**PUBLIC INPUT:**

Paul Horgen addressed the board (via zoom) regarding a special meeting on road maintenance issues which he has previously made comments on. Board brought up that there have been various special meetings on this issue and feel that Mr. Horgen’s issues are being addressed and that Board has been provided financial reports regarding road maintenance from Treasurer Mossberg.

No other public input.

**OLD BUSINESS:**

**Harmony Lane:** Chairman Wesely addressed the Board on the completion of project. Input from Road Supervisor Buetow that project is very near completion should be done by early next week.

**Palon Road:** Chairman Wesely stated that an additional 6 inches of gravel had been placed on road, they will allow road to settle over winter and see about paving in the spring.

**Town Hall Electrical Maintenance:** Dunaski addressed the Board on updating electrical in town hall; difficulty with getting responses during COVID; received bid from Galen Neigum (North Country Electric) and possibility of using CARES Act Funding for installation – no other bids.

Motion by Dunaski to accept North Country Electric bid at \$4,200 (not to exceed \$5,000); Second by Kroening. No further discussion.

Roll Call Vote Taken: Wesely – Aye, Kroening – Aye, Dunaski – Aye, Motion Passed 3-0

**Town Hall Security Alarm:** Dunaski addressed Board regarding security system, cost analysis, labor costs, installing security cameras; need to talk with Pine County Sheriff's Department to review proposed installment/wait time with having sheriff's department show up/travel time; Wesely suggested checking into signage being placed and possible bids on signage; discussion tabled until next month Board meeting to address issue.

**Sturgeon Island Bridge:** Dunaski addressed board with information received from meeting with township residents and Mark LeBrun (Pine County Road Engineer) on 9/18/20 and stated that basically two options available for completing the repair issues; discussion on having Mr. LeBrun attend special meeting with Board and township residents to discuss options and time frame; Wesely, Kroening and Dunaski agreed to hold special meeting (Kroening will check availability of holding meeting at Camp Miller to allow enough space for COVID restrictions) discussion on placing limitations of allowing community to discuss the two options proposed by Mr. LeBrun since there have already been numerous meetings and community involvement over bridge issue; additional discussion on issue of 2015 wash-out (which was reviewed by Erickson Engineering) and why that has not been addressed at the time – no specific answers addressed since current Board were not involved at the time. No motion needed to schedule special meeting.

#### **NEW BUSINESS:**

**Moose Lake Hospital District:** Wesely discussed correspondence from Sue Pederson on issue of why hospital district is still taking second ½ levy after joining Essentia Health. Supervisor Kroening looked into the issue, and as a result, information was provided to the Board from Kelly Goeb that no further taxing after the year 2020 and its clear language in the contract. Nothing needs to be addressed by Windemere on this issue. No further discussion.

**Dobo's Property Special Assessment:** Review of special assessment of Dobo's property after purchase by Jimmy Lee Kroon and his request to reduce assessment; Wesely stated Board needs to stay firm on assessment due to tax forfeiture sale – all information was provided to prospective bidders that assessment would remain as part of bids as presented at auction and assessment would need to be paid to township. Motion to Wesely to maintain assessment as is as presented at auction; second by Dunaski – no further discussion.

Roll Call Vote Taken: Wesely – Aye, Kroening – Aye, Dunaski – Aye, Motion Passed 3-0.

**Erickson Engineering Invoices:** Kroening addressed board regarding two invoices being held back by Board due to dissatisfaction with inspection; Erickson would like to negotiate partial payment of invoices; discussion on what township losses were involved in delay of work due to poor inspection and additional problems it created. Clerk Danelski has more information on project that was unavailable due to his absence at the meeting. Board will table issue until next month to review Clerk Danelski's information on project.

**Final Payment to Casper Construction:** Kroening addressed Board regarding final payment to Casper Construction on Palon Road project; addressed Board regarding correspondence from Attorney Hofstad regarding additional work that needed to be completed; Clerk Danelski has more information on project which was unavailable due to his absence at meeting. Board will table issue until next month to review Clerk Danelski's information on project.

**Windemere Planning Commission Member Appointments:** Wesely addressed Board regarding contact from Chairperson Strandlie that current members are willing to serve. Kroening stated need to post the current openings to receive any letters of interest prior to official appointments.

**Windemere Board of Adjustment Member Appointments:** Discussion regarding need to also post these openings for public interest. Will have Clerk Danelski post notices of current openings.

**Laptop Computer Quotes:** Wesely addressed Board with Mac Books quotes for providing Board with laptop computers; Kroening is working on additional quotes; Mossberg addressed using money for purchase being used through CARES Act Funding and certain restrictions that may apply; motion by Wesely to approve up to \$8,000 for laptop and hardware purchases; second by Dunaski. Further discussion: Mossberg reviewed some additional options for upgrades and using more Window based programing.  
Roll Call Vote Taken: Wesely – Aye, Kroening – Aye, Dunaski – Aye, Motion Passed 3-0.

**Pit Inventory:** Discussion regarding current pit inventory for gravel, etc. Wesely suggested motion to approve Straightline Surveying to survey current inventory; Buetow commented that Clerk Danelski has current information on inventory; Dunaski commented that an annual inventory would be recommended. Motion by Dunaski to approve Straightline Surveying to survey current inventory; second by Wesely; Kroening stated no need to make motion to approve though Board felt appropriate.  
Roll call: Wesely – Aye, Kroening – Aye, Dunaski – Aye, Motion passed 3-0.

**Windemere Candidate Information:** Mossberg addressed Board with issues raised by residents of possibility of posting information on candidates on website; discussion regarding whether this would be allowed to be posted – decided this would only be an informational posting and not an endorsement by the township.

**Resolution #2020-10-08 Agreement with Pine County Historical Society:** Historical paperwork discussed – Wesely will address with Clerk Danelski.

**2021 Budget:** Treasurer Mossberg addressed Board on setting up meetings to discuss 2021 budget amounts – possibly 2 sessions in November and one in December. Board needs to review financial statements before meetings will be scheduled.

**Board of Supervisors Other:**

Dunaski addressed Board with window blind suggestions; pit being opened for public to drop off brush/leaves;

Wesely addressed board with issue of rental on excavator for ditch/culvert work; Buetow has had difficulties in obtaining available equipment – negotiated using place out of Shakopee, MN. Rental would be \$2,200.00 per week/trucking would be \$1,400.00 mobilization to and from. Wesely addressed need to get ditching and culvert work done. Motion by Wesely to approval rental for \$3,600.00; second by Kroening. No further discussion.

Roll call: Wesely – Aye, Kroening – Aye, Dunaski – Aye, Motion passed 3-0.

High water issues addressed on Sturgeon Lake. Wesely spoke with Mike Sundin – basically called a “lottery deal” by Sundin but suggested getting (Gary Servenich) for working on a grant to address issues (approx. cost would be \$1,250 per month) approx. \$15,000 to write grant and follow through until “possibly passed”; Kroening stated she had already spoke with Sundin/Rarick in hopes that they would lobby a deal. Expense would be too high for a grant that may or may not go through – No further discussion.

**ROAD UPDATE:**

Supervisor Buetow presented to Board. Most topics had already been addressed. Buetow did mention that issues with Erickson Engineering invoices being unpaid may cause issues with Sturgeon Island bridge work that we may need reviewed and if Erickson would be willing to do a presentation.

**ZONING UPDATE:** Zoning administrator Genereau not in attendance at Board meeting. No update.

**PLANNING COMMISSION UPDATE:**

Meeting being held until 10/12/20 – no further update.

**FIRE DISTRICT UPDATE:**

No update. Next meeting to be held is 10/14/20 – Dunaski will attend.

**REVIEW OF CLAIMS:**

September 2020 claims reviewed. Reviewed and signed by Kroening (due to Wesely zoom attendance) and Dunaski,

Motion by Wesely to approve as submitted. Payroll PAY-2010; EFT #s 20-33 through 20-36; Check #s 12691 through 12708; Direct Deposit #s1289 through 1297 - Total of \$67,068.01.

Roll Call Vote: Wesely – Aye, Kroening – Aye, Dunaski – Aye, Motion Passed 3-0.

**OPEN MAIL AND REVIEW:**

**ADJOURN:**

Motion to adjourn at 9:27 by Wesely, second by Dunaski

Roll call: Wesely – Aye, Kroening – Aye, Dunaski – Aye, Motion passed 3-0.

**RESPECTFULLY SUBMITTED :**

**APPROVED :**

Deputy Clerk, Rhonda Young

Chairman, John Wesely