

100 ADDITIONAL EXPENSE BREAKDOWN IF MORE THAN ONE ACCOUNT IS CHARGED

Pre-Payroll Rm: Deductions will be added.

Check No	Payable To	Total Amount	Fund	Expense Acct 1	Expense Acct 2	Amount 1	Expense Acct 3	Amount 3	Purpose 1	Purpose 2
	Alan Overland	200.00	100	41103.1					Payroll	
	Heidi Kroening	100.00	100	41103.1					Payroll	
	Tony Bakhtiari	200.00	100	41103.1					Payroll	
	Vern Anderson	192.00	100	43103.5	41420	100.00	92.00		Payroll and Pine Co Filing Fee	
	Paul Horgen	750.00	100	41103.2					Payroll Clerk-Treasurer	
	Northstar Media	110.00	100	41340.0					Rent	
	Gregory Waldhalm Utilities	13,300.50	210	43103.6					Contract/Sno/Sand	
	Ron Mossberg	2,212.00	100	41301.0					Emergency accounting services	
	Scott Anderson Property	549.00	100	41570.0					Rent	
	FNB Moose Lake VISA CC	1,066.3	100	See Below					See attached list of recurring exp	
	FNBO	140.68	100	41325.0					Internet Services/Filing Yr-End	
	Federated Co-op	335.67	100	41383.0					Township Shop LP Gas	
	Pine County Auditor-Treas.	461.86	100	41550.0					Truth In Taxation Shared Cost	
	Minnesota Benefit Assoc	240.00	100	41133.0					Life Insurance	
	Franzman Design	2,000.00	100	41910.0					Planning Commission Services	
	WSB	7,520.75	100	41910.0					Zoning	
	Valley Printing	323.00	100	41202.0					Printing	
	Town Law Center	5,342.50	100	41304.2	4,975.50	4,975.50	367.00		Legal	
	Valhalla Tree Care	3,600.00	241	43103.6						
	MN Department of Revenue		100							
	PERA		100							
	US Treasury		100							
	Total	38,644.26								

Paul Horgen, Clerk-Treasurer Approved February 26, 2026

Alan Overland, Supervisor Approved February 26, 2026

Tony Bakhtiari, Supervisor Approved February 26, 2026

Heidi Kroening, Supervisor Approved February 26, 2026

Detail of FNB Moose Lake Visa Payments

Mediacom	407.30	Internet Services Nov-Feb.	Expense Account	41325
Lake Cty Pwr	567.00	Utilities		41381
MPL	92.00	Utilities		41381
Total CC Pmts	1,066.30			

From: Alan Overland
Sent: Wednesday, January 28, 2026 3:45 PM
To: Paul Horgen
Subject: Re: Update

Monthly claim:

Regular meeting, 1/13,
Monthly salary, Jan.
Total claim:

$$\begin{array}{r} 50. \\ 100. \\ \hline 150. \end{array}$$

Alan Overland

Reimbursed

paid

by

Ver

interim

ord. 1-15-26

Winkler

PINE CO RECORDER
635 NORTHBRIDGE DRIVE NW
PINE CITY, IN 55063
320-591-1888

SALE

Store: 0001

REF#: 000000X

Batch #: 120 RRN: 60151983334

01/15/26 13-17-

Trans ID: 306015694326347

APPR CODE: 015003

VISA CH
*****2053 **/

AMOUNT \$92.00

APPROVED

Record fees

VISA CREDIT

AD: A0000000031010

TVR: 80 80 00 80 00

TSI: 68 00

THANK YOU

CUSTOMER COPY

NORTHSTAR MEDIA, INC
 REMITTANCE ADDRESS
 930 CLEVELAND ST S
 CAMBRIDGE MN 55008
 (763) 689-1181

1) Billing Period 02/2026		2) Advertiser/Client Name WINDEMERE TOWNSHIP	
23) Cash Amount Due 110.00		3) Terms of Payment	
Credit Card Amount Due 110.00			
21) Current Net Amount Due 110.00	22) 30 Days .00	60 Days .00	Over 90 Days .00
4) Page Number 1	5) Billing Date 02/03/26	6) Billed Account Number 57999	7) Advertiser/Client Number HOUSE. 57999

Advertising Statement

9) Billed Account Name and Address WINDEMERE TOWNSHIP ATTN PAULA ENGSTROM CLERK PO BOX 129 MOOSE LAKE MN 55767		Amount Paid: Comments:
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Please Return Upper Portion With Payment

10) Date	11) Reference	12)13)14) Description-Other Comments/Charges	15) SAU Size 16) Billed Units	17) Times Run 18) Rate	19) Gross Amount	20) Net Amount
01/08/26	1933814 LEGAL	WINDMERE 2026 MONTHLY MEETING SCHEDULE 01/08 Ref: 849070 Inv: 99069	1.0X 3.75	1 3.75	37.50	37.50
01/15/26	1934804 LEGAL	TOWNSHIP PLN COMMISH MEETING SCED 2026 01/15 Ref: 849491 Inv: 99109	1.0X 2.50	1 2.50	25.00	25.00
01/22/26	1935863 LEGAL	ORDINANCE NO 2026-ORD0	1.0X 4.75	1 4.75	47.50	47.50

Statement of Account - Aging of Past Due Amounts

Due date: 02/18/26

21) Current Net Amount Due 110.00	22) 30 Days 0.00	60 Days 0.00	Over 90 Days 0.00	Credit Card Amount Due 110.00	23) Cash Amount Due 110.00
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NORTHSTAR MEDIA, INC
 (763) 689-1181

24) Invoice Number 022657999	25) Billing Period 02/2026	Advertiser Information			
	5) Billed Account Number 57999	7) Advertiser/Client Number 57999	2) Advertiser/Client Name WINDEMERE TOWNSHIP		

Gregory Waldhalm Utility & Excavating LLC

35508 Lakeland Road Sturgeon Lake, MN 55783

Ryan Prachar • (651) 226-6379

Sold to: windemere township Date: 1/4/2026

Address: _____ Phone: _____

Email: _____

Description	\$
1-5-2026 3am -7am single axle	145 \$580.00
4am-6am 1ton	130 \$260.00
1-6-2026 1am-6am single axle	145 \$725.00
1-7-2026 10am-2pm salting	125 \$500.00
1-13-2026 5:30am-9am salting	125 \$437.50
1-15-2026 5am-1pm single axle sanding	125 \$1,000.00
1-16-2026 9am -2pm single axle	145 \$725.00
8am-12pm 1 ton	130 \$520.00
1-18-2026 2pm-10 pm single axle	145 \$1,160.00
1pm-4pm 1 ton	130 \$390.00
1/23/2026 5pm-10pm 1 ton	130 \$650.00
1-24-2026 5am-11am 1 ton	130 \$780.00
1-28-2026 5am-1pm single axle	145 \$1,160.00
january monthly retainer	\$1,500.00
road materials	
18yds salt for the month of jaunuary	128.5 \$2,313.00
20yds sand for the month of january	30/yd \$600.00
Total	\$13,300.50

Windemere Township Contractor Time Sheet

2025 books Rate \$ 50.00 hr
 2026 books Rate \$100.00 hr

Name		Ron Mossberg (Accounting Consultant)		Month/Year	Jan, 2026
Day	Hours	Activity	Rate	Amount	
1/2	4.5	Downloaded 12/31 FNB statements. Interest allocations. Added 3 interest trans. Reconciled 3 FNB accts. Met Paul at Office. Reviewed voided checks Reviewed undeposited checks. Discuss work on 2026 budget xls. Corrected legal expense categories per Paula's input. Downloaded USBank Money Center 12/31 statement. Reconciled account.	50.00	\$ 225.00	
1/5	2.5	Updated 2026 budget template for Paul by filling in all 2025 actuals. Updated 2026 mileage rates. Researched and added PFML payroll item for all employees. Designated Paid Leave Administrator on MN UI website. Talked to Paul about MNPFL. Discussed January claims manifest.	100.00	\$ 250.00	
1/5	2.25	Downloaded 12 months of ICS statements. Added missing interest credits. Fixed some ICS entries. Recalc all 2025 interest credit trans. Completed 8 months of bank account reconciliation. GJ to fix long-standing payroll liability negative balance.	50.00	\$ 112.50	
1/6	2	Review claims. Seeking missing invoices from Paul for details. Reactivated QB payroll due to CC decline after long call to Intuit. Ran January payroll. Read legal opinion on PFML for elected officials. Adjusted PFML for everyone. Set WT as a small employee.	100.00	\$ 200.00	
1/7	2	Submit payroll DD. Payroll reports. Payroll GJ calc. Write checks. Update website with 12/31 reports. File Q4 941 return. Reviewed audit request. Credit card payment NOT MADE in over 2 months. CC deactivated. Caused QB payroll to be deactivated. Not sure if Dec payment was sent to CC co.	100.00	\$ 200.00	
1/8	1.5	Setup FNB transfers to EFT for 3 payroll liabilities. Added to QB. More claims processing after receiving invoice details from Clerk. 37 min phone call with Intuit to involve professional services to remove 2 records that have been undeletable since 5/2024.	100.00	\$ 150.00	
1/11	1.5	Submitted State Q4 withholding return. Attempted to sign into SAFES. Completed PERA annual leave report. Completed PERA exclusion report. Completed SAFES lobbying form.	100.00	\$ 150.00	
1/12	1.5	Finished claim checks. Met Paul at Office to print checks. Reviewed manifest. Reviewed audit checklist. Reviewed USBank ICS statement. Reviewed 2026 budget. Checked on status of QB Data Services team. Read e-mails from Auditor.	100.00	\$ 150.00	
1/14	2.5	Sent QB file to Auditor. Entered 2026 budget. Created and e-Filed Federal W2s and W3. Created and uploaded State W2 file.	100.00	\$ 250.00	
1/17	2.5	Started 1099 processing. Missing W9 forms for 15 vendors. Requested from Clerk. Processed January PERA SDR and payment. Created data extract for MATIT worker's comp report. Uploaded numerous reports and files to Auditor portal.	100.00	\$ 250.00	
1/20	0.75	Multiple calls with Intuit Data Services. Uploaded new file. They removed 2 undeletable transactions. Restored corrected QB file & confirmed bad records removed. E-mails with Auditor. Comms with Paul.	100.00	\$ 75.00	
1/22	0.25	Received numerous W9s to determine 1099 needs. Entered into QB. Received calls from Planning Comm members with SSNs. Entered into tracking XLS.	100.00	\$ 25.00	
1/24	1	Created and filed 1099s for 13 entities.	100.00	\$ 100.00	
1/27	0.25	Completed the MATIT annual worker's comp form.	100.00	\$ 25.00	
1/31	0.5	Created and filed 1099s for the remaining 2 entities. Downloaded bank statement. Added interest trans. Completed recons. Sent preliminary statements to Paul.	100.00	\$ 50.00	
				\$ -	
TOTAL		22.75 hrs	TOTALS	\$2,212.50	

Signature *Ronald Mossberg*



INVOICE

From:

To:

Name	Scott Anderson Property Management	Windemere Township Clerk Windemere Township Treasurer
Email		
Address	Box 757, Moose Lake, MN 55767	316 Elm Avenue, Moose Lake, MN 55767
Phone	218-851-8093	

Invoice Number	2026 February
Date	01-26-2026

Description	Price	
Rent Payment at 316 Elm Avenue Moose Lake, MN 55767	Office	\$424
	Big Room 6 uses	\$125
	Total	\$549

Thank you for your business,

Scott Anderson Property Management



Your FNBO
Credit Card Statement

WINDEMERE TOWNSHIP
MICHAEL BUETOW
Account number ending in 3356
For billing cycle ending 01/28/2026

New Balance **\$140.68** Minimum Payment **\$10.00** Payment Due **02/24/2026**

Your Account Summary



Previous Balance	\$3.50
Payments	-\$5.25
Other Credits	\$0.00
Purchases	\$140.68
Balance Transfers	\$0.00
Cash Advances	\$0.00
Fees Charged	\$0.00
Interest Charged	\$1.75
New Balance	\$140.68
Statement Closing Date	01/28/26
Days in Billing Cycle	30
Total Credit Limit	\$13,500.00
Available Credit	\$13,359.00
Cash Limit	\$0.00
Available Cash	\$0.00

Your Payment Information

New Balance	\$140.68
Minimum Payment Due	\$10.00
Past Due Amount	\$0.00
Payment Due Date	02/24/2026

Manage your business expenses with convenient online access.



- Make secure online payments
- Access current and historical statements, up to 7 years old
- Monitor monthly expenses

Log in today to explore all the online possibilities!

Issued by First National Bank of Omaha (FNBO®).

Please read entire statement for additional important information about your account.



Account Number XXXX-XXXX-XXXX-3356

New Balance **\$140.68** Minimum Payment **\$10.00** Payment Due **02/24/2026**

Amount Enclosed: \$

WINDEMERE TOWNSHIP
MICHAEL BUETOW
ATTN: TREASURER
PO BOX 129
MOOSE LAKE MN 55767-0129

07938
P202

Make checks payable to FNBO or pay online at
fnbo.com.

FNBO
P.O. Box 2818
Omaha, NE 68103-2818



Change of Address? If yes, please complete the reverse side of the form.

4418229280163356 000000001000 0000000014068



WINDEMERE TOWNSHIP
 MICHAEL BUETOW
 Account number ending in 3356
 Transactions for billing cycle ending 01/28/26



CURRENT POINT BALANCE

107,850

Use your card to earn **2** Points per \$1 spent on net purchases

Point activity summary for the period covered by this statement:

107,568 Beginning point balance
 282 Points earned on Net Purchases
 0 Bonus points earned
 0 Point adjustments
 0 Points redeemed
 107,850 Current point balance

Keep using your card to increase your rewards total. The more you purchase, the more rewards you earn!

Review your Reward Terms and Conditions for details including earning, redemption, expiration, or forfeiture.

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TRANSACTION DETAIL

Transactions

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
01-02	01-05	74418006005023000445333	PAYMENT - THANK YOU	\$1.75 CR
01-06	01-07	24692166006106118130716 2	GOOGLE *Google One g.co/helppay# CA	\$29.99
01-07	01-08	24692166007106912128741 7	INTUIT *QBOOKS/PROLINE CL.INTUIT.COM CA	\$37.58
01-19	01-20	74418006020023000276440	PAYMENT - THANK YOU	\$3.50 CR
01-24	01-26	24000776025100000951818 7	TAX1099.COM ZENWORK.COM AR	\$73.11
01-28	01-28	74418226028000028064000	MINIMUM *FINANCE CHARGE*	\$1.75

Fees Charged

Total Fees for this period

Interest Charged

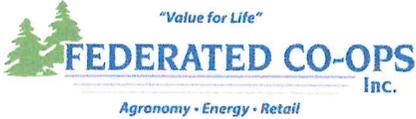
\$0.00	Interest Charge on Purchases	\$1.75
	Interest Charge on Cash Advances	\$0.00
	Interest Charge on Balance Transfers	\$0.00
	Total interest for this Period	\$1.75

Charge Summary Your Annual Percentage Rate (APR) is the annual interest rate on your account (v) Variable rate (f) Fixed rate

	Annual Percentage Rate (APR)	Special Offer or Eligible Purchases APR Expiration Date	Balance Subject to Interest Rate	Days Rate Used	Interest Charge
Purchases	10.49% (v)	NA	\$63.65	30	\$1.75
Cash Advance	24.49% (v)	NA	\$0.00	30	\$0.00

2026 Total Year-to-Date

Total Fees Charged in 2026	\$0.00
Total Interest Charged in 2026	\$1.75



INVOICE

Customer #:	10928389
Payment Terms:	P - Net 25th
Invoice #:	3228859
Invoice Date:	2026-02-16
Total Due:	\$335.67

www.federatedcoops.com | 800.671.9759
www.federatedcoops.com

Make Check Payable to: Federated Co-ops, Inc.

Windemere Township
Attn: Township Clerk
91546 Military Road
Sturgeon Lake, MN 55783

Amount Enclosed: \$ _____
Remit To:
Federated Co-ops, Inc.
PO Box 64761 - LB# 446058
St Paul, MN 55164-0761

00109283890003228859000003356700000335672

Customer Name	Delivery/Service Address	Cust #	Invoice #	Inv Date
Windemere Township	91546 County Road 50 - Sturgeon Lake, MN 55783	10928389	3228859	2026-02-16
Quantity	Item Number	Description	Unit Price	TOTAL
216.70	PROPANE	PROPANE Delivered By: John K on 02/16/2026 Starting Meter Reading: 0, Ending Meter Reading: 216.70	\$1.5490	\$335.67
		Propane Tax Exempt:		\$0.00

Tank/Equipment: Fuel Tank - RENTAL/HEAT BLDG/SHOP

For Fuel or Service At:
91546 County Road 50 - Sturgeon Lake, MN 55783

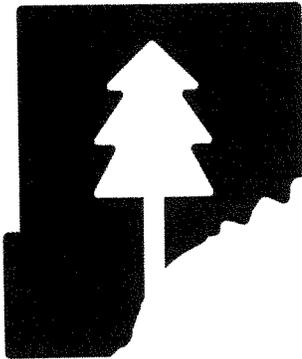
Sub Total	\$335.67
Charges	\$0.00
Tax Total	\$0.00

ACCOUNT BALANCE	\$335.67	TOTAL DUE	\$335.67
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A finance charge of 1.5% per month or 18% annually may apply if not paid in full by the 25th of the following month.

Federated Co-ops, Inc.
PO Box 64761 - LB# 446058
St Paul, MN 55164-0761
www.federatedcoops.com | 800.671.9759
www.federatedcoops.com

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PINE COUNTY AUDITOR-TREASURER
PINE COUNTY COURTHOUSE
635 Northridge Dr NW * Suite 240 * PINE CITY, MN 55063

Alison Hughes	320-591-1666	Kathy Reiser	320-591-1664
Carolyn White	320-591-1672	Mary J. Jensen	320-591-1668
Cassandra Johnson	320-591-1624	Melissa Berg	320-591-1669
Janice Johnston	320-591-1660	Sully Lucht	320-591-1670
		Fax	320-591-1671

TO: Township, City and School District Clerks

FROM: Pine County Auditor's Office

RE: Statement for Proportionate Share of Payable 2026
Truth in Taxation Notice Cost

DATE: January 12, 2026

The total cost of processing the TNT notices each year is divided between the County, School Districts and Townships/Cities, with each picking up 1/3 of the cost. The amount in the right-hand column that corresponds to your city, town or school district is the proportionate share of the cost of Truth in Taxation notices for taxes payable in 2026.

Please remit your payment by 2/28/26 to the Auditor's Office. Checks should be made payable to the Pine County Auditor-Treasurer and mailed to:

635 Northridge Dr NW
Suite 240
Pine City, MN 55063

Truth in Taxation Expenses for Payable 2026 Notice:

Postage	\$11,875.26
Forms & Supplies	5,214.77
Total TNT Cost	\$17,090.03

County
Pine County 28,085 parcels @ \$0.202837 each = **\$5,696.67**

School Districts

School #97	1,473 parcels @ \$0.202837 each = \$	298.03
School #139	310 parcels @ \$0.202837 each = \$	63.01
School #314	455 parcels @ \$0.202837 each = \$	92.59
School #577	4,372 parcels @ \$0.202837 each = \$	887.41
School #578	7,897 parcels @ \$0.202837 each = \$	1,601.39
School #2165	7,031 parcels @ \$0.202837 each = \$	1,420.46
School #2580	6,547 parcels @ \$0.202837 each = \$	1,328.48

Total Schools 28,085 parcels @ \$0.202837 each = **\$5,696.67**



Invoice Date 1/28/2026
 Due Date 4/1/2026
 Print Date 1/28/2026
 Account # 0002562
 Page 1 of 2

Windemere Township
 Pine County
 Attn: Paula Engstrom, PO Box 129
 Moose Lake, MN 55767

Invoice # 2026-0370905

Past Charges	New Charges	Total Due
\$0.00	\$325.00	\$325.00

Line Description	Policy #	Subtotal
Tony Bakhtiari		
1 Bronze Plan	Life Insurance Prudential 60719550	Annual \$80.00
		Insured Subtotal 80.00
Paula Engstrom		
2 Bronze Plan	Life Insurance Prudential 9051908	Annual \$80.00
		Insured Subtotal 80.00
Heidi Kroening		
3 Bronze Plan	Life Insurance Prudential 424494	Annual \$80.00
		Insured Subtotal 80.00
Alan Overland		
4 Bronze Plan	Life Insurance Prudential 9091954	Annual \$80.00
		Insured Subtotal 80.00
5 Annual Admin Fee		240 ⁰⁰ \$5.00
		Subtotal \$320.00

Thank you! We appreciate your member participation.

Past Charges	\$0.00
Admin Fee	\$5.00
Total Amount	\$325.00
Due Date	4/1/2026
Invoice #	2026-0370905

Important legal notice: It is your responsibility to pay insurance premiums on or before their due date. Failure to make timely payments of those insurance premiums will automatically result in the cancellation of your insurance coverage. Any insurance claims submitted by you after policy cancellation will not be honored. Similarly, Benafica - the administrator for the Minnesota Benefit Association, is not responsible or liable for the consequences of your failure to make timely payments of your insurance premiums. A late fee will be applied if not received on time.

Minnesota Benefit Association 6701 Upper Afton Road
 (800) 360-6117 Woodbury, MN 55125

info@minnesotabenefitassociation.org
www.minnesotabenefitassociation.org



Fransson Design →

FRANSSON DESIGN, LLC
ARCHITECTURAL, ENGINEERING & INTERIOR
DESIGN

680 RIVER LANE, ANOKA, MN 55303

INVOICE

<u>DATE</u>	<u>PROJECT</u>	<u>AMOUNT DUE</u>
Feb. 7, 2026	Windemere Township Plans for new Town Hall CAD Plans & Elevations 3D Model	
	Amount Due per Proposal	<u>\$ 2,000.00</u>
	TOTAL DUE	<u>\$ 2,000.00</u>

Thank you!

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



Windemere Township, MN
 Attn: Paula Engstrom
 PO Box 129
 Moose Lake, MN 55767

January 22, 2026
 Project/Invoice: R-031002-000 - 6
 Reviewed by: Kimberly Lindquist
 Project Manager: Kimberly Lindquist

2025 Planning and Zoning

Professional Services from December 01, 2025 to December 31, 2025

Phase 001 2025 Planning and Zoning
 2025 Planning and Zoning

			Hours	Rate	Amount
Lindquist, Kimberly	12/1/2025	1.50	200.00	300.00	
call with VA/emails with attny/review with JL/PC mtg prep/ap fee schedule					
Lindquist, Kimberly	12/2/2025	3.50	200.00	700.00	
special mtg/regular mtg/calls with VA & AP/STR finallize ord					
Lindquist, Kimberly	12/26/2025	.50	200.00	100.00	
emails re:pine county/review website					
Lindquist, Kimberly	12/30/2025	.25	200.00	50.00	
emails w/attny zoning question					
Long, Jessica	12/2/2025	.25	104.00	26.00	
Call with Resident looking to purchase land					
Long, Jessica	12/4/2025	1.00	104.00	104.00	
Email residents and research of unnamed lake impacts					
Long, Jessica	12/5/2025	2.00	104.00	208.00	
Email residents about unnamed lake, website questions,					
Long, Jessica	12/9/2025	.25	104.00	26.00	
Reply to resident's emails					
Long, Jessica	12/10/2025	2.75	104.00	286.00	
Minor Subdivision, sent Board materials, finished board update					
Long, Jessica	12/11/2025	3.25	104.00	338.00	
Emails with resident with survey for zoning application. Finish Minor subdivision report. Call with Vern					
Long, Jessica	12/15/2025	.50	104.00	52.00	
Email with county and resident about subdivision. Email with Heidi. Admin					
Long, Jessica	12/16/2025	.25	104.00	26.00	
Check emails and reply to resident					
Long, Jessica	12/17/2025	1.00	104.00	104.00	
Check emails and reply to resident- survey. Update to website					
Long, Jessica	12/18/2025	.25	104.00	26.00	
Admin website, check emails					
Long, Jessica	12/19/2025	.50	104.00	52.00	
Call with resident at 37971 RUSH BLVD. Email about shoreland ordinance setbacks					

Project	R-031002-000	WTMN - 2025 Planning and Zoning	Invoice	6
Long, Jessica	12/22/2025	1.00 104.00	104.00	
Website update to STR. Email with concerned resident about enforcement				
Long, Jessica	12/31/2025	5.00 104.00	520.00	
STR Application update, Call with Vern, Answer resident emails, Review zoning application				
Totals		23.75	3,022.00	
Total Labor				3,022.00
			Total this Task	\$3,022.00
			Total this Phase	\$3,022.00

Phase 003 Zoning Ordinance
Zoning Ordinance

		Hours	Rate	Amount
Johnson, Lori	12/15/2025	1.00	218.00	218.00
shoreland research and redlines				
Johnson, Lori	12/17/2025	1.00	218.00	218.00
shoreland ordinance review and redlines				
Lindquist, Kimberly	12/1/2025	1.50	200.00	300.00
draft 12/1/2025				
Lindquist, Kimberly	12/2/2025	.50	200.00	100.00
draft ordinance				
Lindquist, Kimberly	12/5/2025	.50	200.00	100.00
review notes with JL				
Lindquist, Kimberly	12/8/2025	1.50	200.00	300.00
mapping				
Lindquist, Kimberly	12/28/2025	1.00	200.00	200.00
review ordinance				
Lindquist, Kimberly	12/29/2025	2.00	200.00	400.00
finalize draft for PC mtg				
Long, Jessica	12/1/2025	1.50	104.00	156.00
Meeting with Kim, Implement attorney edits to draft				
Long, Jessica	12/5/2025	2.00	104.00	208.00
Ordinance edits				
Long, Jessica	12/8/2025	2.50	104.00	260.00
Zoning Map meeting with PC				
Long, Jessica	12/12/2025	3.00	104.00	312.00
edits, meeting about zoning map				
Long, Jessica	12/15/2025	.75	104.00	78.00
Meeting with Lori, Zoning Map				
Long, Jessica	12/16/2025	.25	104.00	26.00
Review new zoning map				
Long, Jessica	12/17/2025	.25	104.00	26.00
Shoreland				
Long, Jessica	12/18/2025	1.25	104.00	130.00
Review zoning map edits and made corrections				
Long, Jessica	12/19/2025	2.00	104.00	208.00
Add shoreland				

Project	R-031002-000	WTMN - 2025 Planning and Zoning		Invoice	6
Long, Jessica		12/23/2025	1.50	104.00	156.00
Finalizing shoreland combined into draft					
Long, Jessica		12/29/2025	.50	104.00	52.00
Meeting with Kim and answer resident emails					
Lupton, Andrew		12/3/2025	1.25	111.00	138.75
STR Ordinance					
Zuzek, Jacob		12/12/2025	2.00	114.00	228.00
Zoning and Land use figure updates and coordination					
Zuzek, Jacob		12/15/2025	4.00	114.00	456.00
Zoning and Land Use figure updates					
Zuzek, Jacob		12/18/2025	2.00	114.00	228.00
Zoning and Land Use figure updates					
Totals			33.75		4,498.75
Total Labor					4,498.75
Total this Task					\$4,498.75
Total this Phase					\$4,498.75
Total this Invoice					<u><u>\$7,520.75</u></u>

Billings to Date

	Current	Prior	Total
Fee	0.00	1,320.00	1,320.00
Labor	7,520.75	37,661.25	45,182.00
Totals	7,520.75	38,981.25	46,502.00



Valley Printing
 441 Arrowhead Lane, Ste 2
 PO Box 675
 Moose Lake, MN 55767

Invoice

Date	Invoice #
2/11/2026	12415

Bill To
WINDEMERE TOWNSHIP 91546 MILITARY RD/CTY RD 50 STURGEON LAKE, MN 55783

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.
Tony/Amy	Due on receipt		2/11/2026	Cust. Pickup	

Quantity	Item Code	Description	Price Each	Amount
4	HEAT PRESS	Name Plates - D. Herzog, P. White, A. Perrine, C. Youso	12.50	50.00T
6	COPIES	Zoning Ordinance - 90 D/S, B/W copies (sets)	18.00	108.00T
			Sales Tax (0.0%)	\$0.00
			Total	\$158.00

Thank you for your business!!

Payments/Credits \$0.00

Balance Due	\$158.00
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Valley Printing
 441 Arrowhead Lane, Ste 2
 PO Box 675
 Moose Lake, MN 55767

Invoice

Date	Invoice #
2/17/2026	12419

Bill To
WINDEMERE TOWNSHIP 91546 MILITARY RD/CTY RD 50 STURGEON LAKE, MN 55783

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.
Amy	Due on receipt		2/17/2026	Cust. Pickup	

Quantity	Item Code	Description	Price Each	Amount
20	HEAT PRESS	Maps (2@10 each) - 8.5" x 11", 28# text, full color Zoning Ordinance - 77 D/S, B/W copies (sets)	0.55	11.00T
10	COPIES		15.40	154.00T
			Sales Tax (0.0%)	\$0.00
			Total	\$165.00

Thank you for your business!!

Payments/Credits \$0.00

Balance Due	\$165.00
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February 01, 2026

Windemere Township
Windemere Township
PO Box 129
Moose Lake, MN 55767

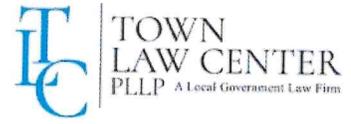
Bill Period: 01-01-2026 - 01-31-2026

Fees	3,418.50
Total for this Bill	3,418.50
Previous Balance	1,924.00
Total Amount to Pay as of 02-01-2026	5,342.50

Breakdown
Zoning. 4975.50
Townsh. 367

5342.50
H

H



Town Law Center PLLP
 1250 Wayzata Blvd E
 Unit 1065
 Wayzata, MN 55391

February 01, 2026

Bill Number: 1136

Bill Period: 01-01-2026 - 01-31-2026

RE: Multiple Matters

- General Matters
- General Zoning
- Zoning Ordinance Update Project

General Matters

Time Details

Date	Professional	Description	Hours	Rate	Amount
01-06-2026	Jason Hill	Email communications with P Horgen regarding review of paid leave program; draft and revise memorandum regarding paid leave program	0.60	265.00	159.00
01-14-2026	Jason Hill	Email communications with V Anderson regarding storage of snow on Town right-of-way	0.30	265.00	79.50
01-19-2026	Jason Hill	Email communications with V Anderson regarding storage of snow in Town right-of-way	0.40	265.00	106.00
Total					344.50

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P
P

Time Summary

Professional	Hours	Rate	Amount
Jason Hill	1.30	265.00	344.50
Total			344.50

General Zoning

Time Details

Date	Professional	Description	Hours	Rate	Amount
01-05-2026	Jason Hill	Email communications with V Anderson regarding review of Pine County cannabis ordinance adoption regulations	0.10	265.00	26.50
01-06-2026	Jason Hill	Email communications with V Anderson regarding moratorium extension and body of water reclassification	0.30	265.00	79.50
01-07-2026	Jason Hill	Telephone call with V Anderson regarding moratorium extension and body of water reclassification	0.20	265.00	53.00

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P

Date	Professional	Description	Hours	Rate	Amount
			Total		159.00

Time Summary

Professional	Hours	Rate	Amount
Jason Hill	0.60	265.00	159.00
Total			159.00

Zoning Ordinance Update Project

Time Details

Date	Professional	Description	Hours	Rate	Amount	
01-05-2026	Jason Hill	Email communications with K Lindquist regarding review of draft zoning ordinance and establishment of the planning commission	0.40	265.00	106.00	P
01-06-2026	Jason Hill	Draft planning commission amendment; email communications with K Lindquist regarding review of planning commission language	0.80	265.00	212.00	P
01-07-2026	Jason Hill	Email communications with K Lindquist regarding review of amended zoning map	0.20	265.00	53.00	P
01-08-2026	Jason Hill	Email communications with V Anderson extension of shoreland interim ordinance; draft ordinance extending shoreland interim ordinance	1.60	265.00	424.00	P
01-09-2026	Jason Hill	Email communications with V Anderson regarding extension of shoreland interim ordinance; draft and revise ordinance extending shoreland interim ordinance; draft summary publication resolution	1.30	265.00	344.50	P
01-15-2026	Jason Hill	Email and telephone communications with K Lindquist regarding review of draft zoning and shoreland ordinance amendments	0.60	265.00	159.00	P
01-16-2026	Jason Hill	Review draft zoning ordinance; email communications with K Lindquist regarding review of draft zoning ordinance	2.10	265.00	556.50	P
01-20-2026	Jason Hill	Email communications with K Lindquist regarding review of draft zoning ordinance, nonconforming uses and ordinance amendments	0.80	265.00	212.00	P
01-21-2026	Jason Hill	Email communications with V Anderson regarding review of zoning ordinance amendments	0.20	265.00	53.00	P
01-22-2026	Jason Hill	Telephone call with V Anderson regarding nonconforming uses and zoning permit extensions	0.60	265.00	159.00	P
01-23-2026	Jason Hill	Email communications with V Anderson regarding zoning ordinance amendments and extension of land use permits	0.70	265.00	185.50	P
01-26-2026	Jason Hill	Email communications with K Lindquist regarding zoning ordinance amendments; telephone call with V Anderson	0.90	265.00	238.50	P

Date	Professional	Description	Hours	Rate	Amount
01-28-2026	Jason Hill	Email communications with K Lindquist and V Anderson regarding zoning ordinance amendments	0.40	265.00	106.00
01-29-2026	Jason Hill	Email communications with P Schneider and G Liljenquist regarding shoreland moratorium and adoption of updated zoning ordinance; email and telephone communications with G Liljenquist regarding scope of shoreland moratorium	0.40	265.00	106.00
Total					2,915.00

Time Summary

Professional	Hours	Rate	Amount
Jason Hill	11.00	265.00	2,915.00
Total			2,915.00

Total for this Bill 3,418.50

Previous Balance 1,924.00

Total Amount to Pay as of 02-01-2026 5,342.50

Outstanding Balance as of 02-01-2026

Current	30 Days	60 Days	90 Days	120 Days	180+ Days	Total
3,418.50	1,924.00	0.00	0.00	0.00	0.00	5,342.50

5342.50
 159 - T

 5183.50 P

Town Law Center PLLP
1250 Wayzata Blvd E
Unit 1065
Wayzata, MN 55391

January 01, 2026

Bill Number: 1080

Bill Period: 12-01-2025 - 12-31-2025

RE: Multiple Matters

General Matters
General Zoning
Zoning Ordinance Update Project

General Matters

Time Details

Date	Professional	Description	Hours	Rate	Amount
12-10-2025	Jason Hill	Email communications with K Lindquist regarding scope of shoreland regulations	0.40	260.00	104.00
12-23-2025	Jason Hill	Email communications with J Kuboushek regarding status of Summit Commons and Anderson matters	0.40	260.00	104.00
Total					208.00

Time Summary

Professional	Hours	Rate	Amount
Jason Hill	0.80	260.00	208.00
Total			208.00

General Zoning

Time Details

Date	Professional	Description	Hours	Rate	Amount
12-01-2025	Jason Hill	Telephone call with V Anderson regarding permitting for nonconforming lots and body of water reclassification; email communications with K Lindquist regarding amendment of interim ordinance and zoning ordinance updates	1.30	260.00	338.00
12-05-2025	Jason Hill	Email communications with V Anderson regarding legal non-conforming lots and reclassification of body of water	0.60	260.00	156.00
12-08-2025	Jason Hill	Email communications with K Lindquist regarding review of proposed subdivision	0.10	260.00	26.00
12-10-2025	Jason Hill	Email communications with K Lindquist regarding review of proposed subdivision; review Town subdivision regulations	0.50	260.00	130.00

Date	Professional	Description	Hours	Rate	Amount
12-11-2025	Jason Hill	Email and telephone communications with K Lindquist and J Long regarding review of proposed subdivision; review subdivision report	0.60	260.00	156.00
12-26-2025	Jason Hill	Email communications with V Anderson regarding adoption of cannabis and hemp business ordinance and communications with Pine County	0.80	260.00	208.00
12-29-2025	Jason Hill	Email communications with V Anderson regarding preparation for Planning Commission meeting and review of Pine County ordinance requirements; draft memorandum regarding adoption of cannabis and hemp business ordinance; email communications with K Lindquist regarding review of second dwelling unit restrictions	1.10	260.00	286.00
12-30-2025	Jason Hill	Draft memorandum regarding adoption of cannabis and hemp business ordinance; email communications with V Anderson regarding preparation for Planning Commission meeting and review of Pine County ordinance requirements; email communications with K Lindquist regarding review of second dwelling unit restrictions, review of draft zoning ordinance and preparation for Planning Commission meeting	1.00	260.00	260.00
Total					1,560.00

Time Summary

Professional	Hours	Rate	Amount
Jason Hill	6.00	260.00	1,560.00
Total			1,560.00

Zoning Ordinance Update Project

Time Details

Date	Professional	Description	Hours	Rate	Amount
12-01-2025	Jason Hill	Email communications with K Lindquist and J Long regarding review of shoreland regulations, board of appeals and adjustments and incorporation of shoreland regulations	0.60	260.00	156.00
Total					156.00

Time Summary

Professional	Hours	Rate	Amount
Jason Hill	0.60	260.00	156.00
Total			156.00

Total for this Bill 1,924.00

Previous Balance 0.00

Total Amount to Pay as of 01-01-2026 1,924.00

Outstanding Balance as of 01-01-2026

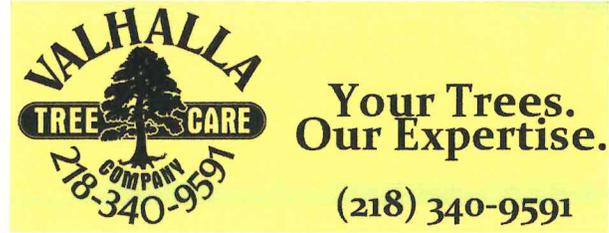
Current	30 Days	60 Days	90 Days	120 Days	180+ Days	Total
1,924.00	0.00	0.00	0.00	0.00	0.00	1,924.00

We appreciate your business

INVOICE

Valhalla Tree Care Co., Inc.
87253 Birch Creek Road
Sturgeon Lake, MN 55783

valhallatreecare@gmail.com
+1 (218) 340-9591
https://www.valhallatreecare.com



Bill to
Windemere Township

Ship to
Windemere Township

Invoice details

Invoice no.: 1221
Invoice date: 12/15/2025
Due date: 01/14/2026

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Road right of way clearing 2nd pass	Remove damage trees and hanging limbs from wet, heavy snow. 12/2 Lakeshore Dr Island lake rd Alder loop 1 crew 4 hrs \$1,200 12/3 Northstar Dr and Ln (went back after initial pass for plow to get through and trimmed higher and trees bent over the rd) Teal Dr (trees leaning over onto opposite side of the rd) Spruce Dr Uprooted, hung up ash over Lakeshore Dr (per conversation with Vern). 1 crew 8 hrs \$2,400	1	\$3,600.00	\$3,600.00

Total **\$3,600.00**

Ways to pay



You can mail payment to:

Valhalla Tree Care
87253 Birch Creek Road
Sturgeon Lake, MN. 55783

Thank you for your business!

Overdue

01/14/2026

Paul Horgen

From: noreply@account.mnpower.com
Sent: Tuesday, February 10, 2026 5:15 PM
To: Paul Horgen
Subject: Minnesota Power Payment Receipt

Receipt



Thank you for your payment!

This email is confirmation of your recent Minnesota Power payment.

Payment Information:

Account Number	Confirmation	Payment Time	Amount
0654849150	9020964	2/10/2026 5:14:51 PM	\$92.00

Card or Bank Account #: *****0063

To review additional Account information, enroll or log into MyAccount at myaccount.mnpower.com.

Do not reply to this email as we are unable to respond to messages sent to this address. If any information above is incorrect or you did not authorize this payment, please contact Minnesota Power at myaccount.mnpower.com.

Click here to update or unsubscribe from communications.



Paul Horgen

From: noreply@account.mnpower.com
Sent: Saturday, January 31, 2026 3:45 PM
To: Paul Horgen
Subject: Your Minnesota Power bill is due



Your Minnesota Power Bill



Account #0654849150

Your bill is due

\$92.00

Due 02/10/2026

[View and Pay Your Bill](#)



 **MyAccount**
Track your energy use.

MEDIACOM™ BUSINESS

Account Information

This statement reflects current charges as of the date the statement was printed.

Did you know?

Please reference your service agreement for terms to terminate service and arrange for the return of all equipment. Failure to return our equipment will result in the following charges: Non-addressable converter up to \$125.00; addressable converter up to \$300.00; modem up to \$139.99; digital converter up to \$500.00; remote control up to \$85.00

Mediacom Business customers enjoy 24 hour customer support at the Business Technology Support Center. Our Business Technology Support Center is solely dedicated to serving businesses like yours.

Detail

\$ 308.30
\$ 99.00

\$ 407.30

Statement of Service

Page 1 of 2

WINDEMERE TOWNSHIP February 09, 2026
 Account Number 8384922630091191
 Account PIN 1730
 Telephone Number (763) 442-0004
 For Service at 316 ELM AVE
 MOOSE LAKE MN 55767-7706

How to reach us...

Visit Us Online: www.mediacombusiness.com
 Call Customer Service: 1-800-379-7412

Your Summary Bill from 02/19/26 through 03/18/26

See the back for details

Previous Balance	\$308.30
Payments	-308.30
Individual Services	99.99
Amount Due	\$99.99
Amount Due By	03/01/26

Closed captioning: If you are experiencing issues with Closed Captioning, please contact Mediacom Customer Service at (855) 633-4226, fax (845) 698-4079 or visit our website at <http://mediacomtoday.com>. For written closed captioning complaints, contact: Penny Kurdyla, Mediacom Closed Captioning Office, 1 Mediacom Way, Mediacom Park, NY 10918, Phone (877) 647-6221, fax (845) 698-4079 or email closedcaption@mediacomcc.com.

MEDIACOM™ BUSINESS

2205 INGERSOLL AVE, DES MOINES IA 50312-5229
 8633 2940 DY RP 09 02092026 NNNNNYNN 01 000580 0002

WINDEMERE TOWNSHIP
 PO BOX 129
 MOOSE LAKE MN 55767-0129

February 09, 2026

Account Number: 8384922630091191
 WINDEMERE TOWNSHIP
 PO BOX 129
 MOOSE LAKE MN 55767-0129

Amount Due By 03/01/26 \$99.99

Amount you are enclosing: \$



MEDIACOM
 PO BOX 5744
 CAROL STREAM IL 60197-5744



838492263009119100099994