

Conditional/Interim Use Permit Application

For more information, see our website at: [Home | Windemere Township](#)

REQUIRED APPLICATION CHECKLIST

- Completed application form – *Submitted only via email to zoning@windemeretownship.com*
- \$750.00 application fee – *Check Only – Payable to “Windemere Township” and mailed to the above mailing address*
- Site plan or survey document, as indicated in Attachment A
- Subsurface Sewage Treatment System (SSTS) Certificate of Compliance or Certificate of Compliance from Moose Lake Windemere Sanitary Sewer District
- For a new Subsurface Sewage Treatment System, an approved SSTS permit from Pine County
*Once system is installed a copy of the Certificate of Compliance from Pine County must be provided to the Zoning Administrator

APPLICANT INFORMATION

Name		Phone		
Mailing Address		City	State	ZIP
Email Address				
Site Address or Location		City	State	ZIP
Acres	Existing Land Use	Current Zoning District		

DESCRIPTION OF PROPOSED USE

WHAT CHANGES (IF ANY) ARE YOU PROPOSING TO MAKE TO THIS SITE

PLEASE ANSWER THE FOLLOWING QUESTIONS AS THEY RELATE TO YOUR SPECIFIC CONDITIONAL USE REQUEST

1. Is the proposed use listed or similar to a conditional use for the applicable district(s) per the Windemere Township Zoning Ordinance? Yes () No ()

Why or why not?

2. Describe the impact of the proposed use on existing parks, schools, roads, and other public facilities and utilities which serve or are proposed to serve the area? If there is no impact, explain why.

3. Describe the impact of on the use and enjoyment of other properties in the immediate vicinity. If there is no impact, explain why.

4. Describe the impact on traffic hazards or congestion. If there is no impact, explain why.

5. Describe the character of the area and the existing patterns and uses of development in the area. How is this proposal consistent with those patterns and uses?

6. Please include any other comments pertinent to this request:

AGREEMENT

I understand that by signing this form, the property in question may be visited by Windemere Township and its agents throughout the application process. I certify that the information and exhibits submitted are true and correct to the best of my knowledge and that I am to file this application and act on behalf of the above signatures.

The undersigned certifies that they are familiar with application fees and other associated costs, and also with the procedural requirements of the Zoning Ordinance and other applicable ordinances.

*Property Owners Name	*Property Owners Signature	*Date
*Property Owners Name	*Property Owners Signature	*Date

-FOR OFFICE USE ONLY-

Date Received:	File #:
----------------	---------

Attachment A: Site Plan Sketch

Sketch your site plan below or submit a professional land survey document. A survey is required for all lots within the Shoreland Overlay District and all lots under 1 acre. Questions about survey requirements can be directed to Zoning Administrator. Please note that structure blueprints are not required.

Site plan and survey must include the following as measured in feet:

1. Dimensions of the parcel
2. The proposed structure(s)
3. All existing structures
4. Distance of proposed structure(s) to the following:
 - A. Property lines
 - B. Road right-of-way
 - C. Existing structures
 - D. Sewage treatment system(s), existing and proposed
 - E. Water supply system
 - F. Lakes, rivers, streams, or any wetlands
5. Location of water supply and sewage treatment systems within 150' of the subject parcel.
6. Location of any public or private easements including drainage, utility, road or access.

