

**WINDEMERE TOWNSHIP, Pine County, Minnesota**  
**3084 Farm to Market Rd, Sturgeon Lake, MN 55783**  
**Town Board Meeting Minutes June 12th, 2025**

1. The Meeting was called to order at 5:30 pm at Sturgeon Lake City Hall by Chairman Alan Overland. The meeting opened with the Pledge of Allegiance. Supervisors Present: Alan Overland, Heidi Kroening, and Tony Bakhtiari, Clerk/Treasurer Paula Engstrom, Zoning Administrator Scott Beckman, Road Manager Vern Anderson II, Planning Commission Chair Paul Horgen.
2. Approval of Agenda. Motion by Bakhtiari to approve the agenda with no additions, seconded by Kroening. Motion carried. Vote 3-0.
3. Clerk/Treasurer Updates.
  - a. Mediacom cancelled, no more internet at the Moose Lake office people will need to use their own hotspot if they have one.
  - b. Board made aware of raffle that will be held by the Lions. Pine County approves but they ask that the township be made aware as well.
  - c. 3 liquor licenses approved by Pine County, Moose Lake Golf Course, Parker's Sandbar and Doc's. Per meeting minutes from last year, Windemere has decided to apply a 20% fee to any license. Paula to contact establishments for payment.
  - d. Pine County land forfeiture process, Windemere Township agrees with the process – no action needed.
  - e. Coordinator email and phone will not be renewed.
  - f. Financials: current balance in accounts \$342,142.95. Total Claims: \$126,516.11. No mail to be shared.
4. Board Approvals
  - a. Overland confirmed all supervisors received a copy of the May meeting minutes. Motion by Bakhtiari to approve the May minutes, seconded by Kroening. Motion carried. Vote 3-0.
  - b. Overland confirmed all supervisors received a copy of the financial reports prior to the meeting. No questions. Motion by Bakhtiari to approve the Treasurer's Report, seconded by Kroening. Motion carried. Vote 3-0.
  - c. Overland confirmed all supervisors received a copy of claims prior to the meeting. Question regarding Goebel charges, Anderson II confirmed rock crushing, culverts, ditch cleaning etc were included. Motion by Bakhtiari to approve the claims in the amount of \$126,516.11, seconded by Kroening. Motion carried. Vote 3-0.
5. Public Input.
  - a. Cindy Woltjer commented.
  - b. Dan Swanson commented.
  - c. Wendy Puhl commented.
6. New Business
  - a. WSB Presentation.

- i. Kim Lindquist presented the services WSB offers in relation to Zoning and Planning. Additional services available if desired.
  - ii. Priority and cost will be taken into consideration, offering 2 staff to work with Windemere. Contract can be flexible, no work would be performed unless approved.
  - iii. Next Steps to define specific services for the contract, special meetings to be held for additional detail and final consideration of contract.
  - iv. Motion by Overland to continue conversations with WSB to further define services and consider contract. Seconded by Bakhtiari. Motion carried. Vote 2-1
- b. Bollig – Capital Budget
  - i. Windemere was informed the first request for potential funding towards a sewer system was not carried forward this year. Bollig will continue to look for funding opportunities included the one presented on 6/12. Looking for approval from the board to move forward. Bollig has created all paperwork and will create the request, Paula Engstrom will be required to submit the request.
  - ii. Motion by Bakhtiari to move forward with having Bollig submit funding request on our behalf. Seconded by Overland. Motion carried. Vote 3-0.
- c. Subdivision of Property
  - i. Legal has recommended the Township approve a resolution per MN statute to require Township approval prior to county approval of a subdivision.
  - ii. Motion by Kroening to approve the resolution requiring individuals to obtain approval from the township for a new subdivision prior to it being approved by the county. Seconded by Bakhtiari. Motion carried. Vote 3-0.
- d. Previously Approved Variance
  - i. A variance was granted in October, 2023 for a land split. The approval did not get filed, the owners would like to now move forward with that activity but the county will not allow it without confirmation of approval. Looking for confirmation of original decision.
  - ii. Motion by Bakhtiari to approve the resolution and file decision with the county. Seconded by Kroening. Motion carried. Vote 3-0.

## 7. Old Business

- a. Sale and/or Removal of Town Hall
  - i. No offers were received, by the deadline of 6/12/25, to purchase the Town Hall.
  - ii. Discussion regarding the removal of the building.
  - iii. Motion by Overland to allow Bakhtiari to obtain <sup>quotes</sup> estimates for removal of the Town Hall. Seconded by Bakhtiari. Motion carried. Vote 2-1

## 8. Board of Supervisor Other.

- a. Kroening discussed permit request submitted by the Schumacher family. Permit appears to be submitted between the time the new ordinance was approved and the moratorium went into effect. Property is within the shoreland district, additional research required before making a decision on approval. Will discuss again after the Planning Commission has a better idea of timelines.
- b. Kroening asked about Kiminski rental of our garage, Paula to send latest invoices to Heidi.

- c. Overland provided update on the DNR discussions regarding the fill by the Sturgeon Lake Island Bridge. DNR has decided to stop any further pursuit of removal.

9. Planning Commission Update.

- a. Continue with work and will now coordinate with WSB instead of legal on updated processes/ordinances.
- b. Tire Shred information distributed by Vern Anderson II. Not an issue for the Township to enforce, letter will be created to hand over to appropriate agency.

10. Road Update.

- a. Anderson II provided update on the extensive work done in May and June. Rock Crushing, new culverts, ditch cleaning, road grading, etc. full report on the website.
- b. Beavers are causing issues, if anyone knows of a qualified trapper please let Vern know.
- c. Potential to utilize grant money to add dock, table, etc by the Sturgeon Lake Bridge. Any improvements would only happen if grant money is received, not out of Township budget. Motion made by Bakhtiari to pursue grant money from the county for community improvement by the SL Bridge. Seconded by Overland. Motion Carried. Vote 3-0.
- d. Discussions starting between the Township and the Sturgeon Lake Island Bridge and Road Association for maintenance ownership of the Bridge. Motion made by Overland to seek an agreement between the Bridge Association and the Township regarding bridge maintenance. Seconded by Bakhtiari. Motion passed. Vote 3-0.

11. Zoning Update.

- a. Multiple variances in motion.
- b. Doherty property update, shed has now been rebuilt.
- c. Property with non-compliant holding tank will need to be addressed.

12. Motion by Bakhtiari to adjourn meeting at 7:20 pm, seconded by Overland. Motion carried. Vote 3-0

Submitted by Clerk/Treasurer

Paula Engstrom:



Alan Overland, Chairman:



