

**WINDEMERE TOWNSHIP, Pine County, Minnesota**  
**3084 Farm to Market Rd, Sturgeon Lake, MN 55783**  
**Town Board Meeting Minutes May 8th, 2025**

1. The Meeting was called to order at 5:30 pm at Sturgeon Lake City Hall by Chairman Alan Overland. The meeting opened with the Pledge of Allegiance. Supervisors Present: Alan Overland, Heidi Kroening, and Tony Bakhtiari, Clerk/Treasurer Paula Engstrom, Zoning Administrator Scott Beckman, Road Manager Vern Anderson II.
2. Approval of Agenda. Motion by Bakhtiari to approve the agenda with no additions, seconded by Kroening. Motion carried. Vote 3-0.
3. Clerk/Treasurer Updates. Continue to explore options for internet, looking to cancel Mediacom in the next few months. Financials: current balance in accounts \$424,585.66. Total Claims: \$83,336.99. No mail to be shared.
4. Board Approvals
  - a. Overland confirmed all supervisors received a copy of the April meeting minutes. Motion by Bakhtiari to approve the April minutes, seconded by Overland. Motion carried. Vote 3-0.
  - b. Overland confirmed all supervisors received a copy of the financial reports prior to the meeting. No questions. Motion by Bakhtiari to approve the Treasurer's Report, seconded by Kroening. Motion carried. Vote 3-0.
  - c. Overland confirmed all supervisors received a copy of claims prior to the meeting. No questions. Motion by Bakhtiari to approve the claims in the amount of \$83,336.99, seconded by Overland. Motion carried. Vote 3-0.
  - d. Per direction at the April meeting, new resolution and signature cards from FNBML were signed, only 2 signatures required going forward.
5. Public Input.
  - a. Cindy Woltjer commented.
  - b. Al Erickson commented.
  - c. Wendy Puhl commented.
  - d. Ron Beautow commented.
6. Old Business
  - a. Insurance on Town Hall.
    - i. Insurance continues to be carried on the Town Hall, limited liability due to no use, recommendation to consider removal of the 100+ yr old structure. Continue to discuss other options as well including remediation or delaying removal of the building. Motion by Bakhtiari to consider offers of purchase or removal of the Town Hall. Offers must be submitted via mail or in person by 5:30 June 12<sup>th</sup>. The township reserves the right to refuse any and all offers. Seconded by Overland. Motion carried. Vote 2-1

7. New Business

a. WTLA Update by Dan Benzie

- i. Lake association has been active for over 50 years assisting with multiple aspects. Their mission statement is to protect and improve the lake quality, protect lake shore property value and provide recreational opportunities.
- ii. AIS is where a majority of the budget goes. Active Milfoil treatment and monitoring of multiple other species happens each year. Milfoil is on Sturgeon and Sand, purple loosestrife treatment to start as well in some areas.
- iii. Looking for vegetation to help your shoreline? Visit the Carlton County Soil & Water Conservation District at [www.carltonswcd.org](http://www.carltonswcd.org) for helpful information and native plant sales.
- iv. Lake Association members continue to volunteer once a month (3<sup>rd</sup> Sat) at the brush pile. The township will look for volunteers for an additional day each month.

8. Board of Supervisor Other.

- a. None

9. Planning Commission Update.

- a. Update: Overland read update provided by Paul Horgen.
  - i. Short Term Rental (STR) application and process still under construction.
  - ii. Committee continues to explore options for updating the 2015 ordinance as well as the Comprehensive Plan to ensure consistency.
  - iii. Funding request opportunities should continue to be addressed for sewer and/or ponds
  - iv. The Planning Commission would like the board to consider a new role of Planning Director to assist the Zoning Administrator, Planning Commission and Town Board. Motion made by Bakhtiari to explore the option of a Planning Director with job description, salary etc to be discussed in future regular or special meetings if time is a concern. Seconded by Overland. Motion carried. Vote 3-0.
- b. Due to inconsistencies within the 2015 and Shoreland Ordinance, recommendation to put a moratorium in place on any new subdivisions until documents are updated. Motion by Overland to approve the resolution for an interim ordinance placing a moratorium on new subdivisions. This does not affect any subdivisions currently in progress. Seconded by Bakhtiari. Motion carried. Vote 2-1.

10. Road Update.

- a. Deferred to June meeting.

11. Zoning Update.

- a. Individual ordered gazebo prior to the moratorium and would like it to be delivered, no construction to be done. Board agreed.
- b. Gassert's would like to move forward with paperwork and variance hearing in preparation for an eventual build. Board agreed.
- c. Scott will continue to work with other permit submitters in preparation for compliance

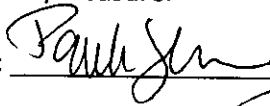
with new ordinance.

- d. Shoreland restoration requests still in motion.
- e. Overland provided update on visit to Doherty property. Motion by Kroening to allow the Doherty's to build their shed with dimensions outlined in the communication from Overland. Upon completion of their shed and confirmation of the dimensions the board will rescind the tear down order. Seconded by Overland. Motion carried. Vote 3-0

12. Motion by Bakhtiari to adjourn meeting at 7:30 pm, seconded by Overland. Motion carried. Vote 3-0

Submitted by Clerk/Treasurer

Paula Engstrom:



Alan Overland, Chairman:

